

Online Course Selection Directions

Please complete all 7 Steps.

Visit the High School Website for Video Step by Step tutorial.

- STEP 1: Log on to Skyward Student Access.
(This is located on our web page www.prosper-isd.net). If you need assistance with your login information, contact your current campus registrar.
- STEP 2: **If you have students at multiple schools, check the student name.** Click on "SCHEDULE"
- STEP 3: On the right hand side you will see Course Requests now open click on "View Requests for 2024-2025". The following screen provides you with a list of available courses for your child's grade level. From this screen click on "Update Requests".
- STEP 4: To select the courses your child would like for the 2024-2025 school year, **highlight** each individual course and click "Add Course". You will need to Scroll down to view all classes. Once you have added the course, it will appear in the box to the right labeled "Course(s) Requested". You will need to repeat this process for every course you select.

Please review the list and ensure that your child has the following core courses. Please reference the course catalog.

- 1 English Class (Honors, AP, On Level)
- 1 Math Class (Honors, AP, On Level)
- 1 Science Class (Honors, AP, On Level)
- 1 Social Studies (Honors, AP, On Level)

Once you have picked your core courses, you will need to choose electives. You will need to request 8 total credits. Please refer to your graduation requirements to make sure you choose electives to satisfy all state requirements. Graduation Requirements can be located in the course catalog.

- Fine Arts (minimum 1 credit over 4 years of high school)
- World Language (minimum 2 credits of the same language)
- PE/Athletics (minimum 1 credit over 4 years of high school)
- Electives (minimum 6 credits over 4 years of high school)

Remember to use the scroll bar to view all choices.

Courses are selected by semester so make sure to add both the A=semester 1 and B=semester 2 for each course. If you choose a course that does not have an A and B semester, you must choose "2" different semester (.5) electives to equal a full credit.

Once completed, you should see **8 different courses**. The total number of "Requested/Scheduled" will be more than the 8 total "Credits".

Incoming 9th graders, if you choose an athletic course, you will still choose an additional elective to make sure you reach the 8 different courses required. Put a star on your paper copy to indicate your "extra" elective you chose.

- STEP 5: In the event, you choose a course by mistake then highlight the course under the "Selected Course" tab and click "Remove Course".
- STEP: 6 To Choose "Alternate Courses", click on the tab titled "Request Alternates". These are for elective courses only. Please do not select core classes in this area. The procedure for selecting elective courses will be the same as core classes, however, be aware that the first alternate elective course you select is considered your child's first choice or priority. In the event you would like to change the alternate elective priority level, you may highlight the elective course you want as your first priority and click on "Arrow" to move up.
Keep in mind that if you choose a .5 elective credit, you need to choose another .5 elective to equal 1 full credit.
Please choose 3 full credits worth of alternate courses.

Note:

The system will schedule your child's courses using those choices listed in the courses requested box on the "Update Request" tab. In the event one of the elective classes chosen is full, we will then look to your child's alternate courses to complete their schedule.

****You should now have chosen 11 classes. 8 first priority classes and 3 alternate courses.
(You will have 7 first priority classes if you are going into 10th-12th grade and are in a sport)**

- STEP: 7 Congratulations you have now completed the 2024-2025 course selection process and may logoff of the system.
NOTE: You will NOT be notified that this process is complete, there is no save feature.

- STEP 8: Use the instructions on the back of this page to declare your students Endorsement in Skyward.
(8th grade and new to PISD students only.)

The online course selection will remain open for changes/updates until: Monday, January 29th.